

**Hiring of Agency for Transportation Services from Karnal (Haryana) to Nanital,
Uttrakhand**



Haryana Tourism Corporation
SCO-17-19, Sector 17B, Chandigarh-160017
Tel : 0172-2702955-57
Email htdlc@hry.nic.in
or haryanaturism@gmail.com

Website : haryanaturism.gov.in and etenders.hry.nic.in

PUBLIC/TENDER NOTICE

SR. NO.	NAME OF DEPARTMENT/B OARD/ CORP./ AUTH	NAME OF WORK/ NOTICE/ TENDER	OPENING DATE CLOSING DATE (TIME)	AMOUNT/ EMD (APPROX.) in Rupees	WEBSITE OF THE DEPARTMENT	NODAL OFFICER/CONTACT DETAILS/EMAIL	TENDER REF.NO / TENDER NO
I.	HARYANA TOURISM CORPORATION LIMITED	Online e-tenders are invited from reputed transport contractors/travel agencies for providing Tempo Traveler services for an educational/exposure visit of 500 Teachers from Karnal (Haryana) to Nainital (Uttarakhand) and surrounding areas	Start Date 27 th December, 2025 at 10.00 Noon End Date 01 st January, 2026 at 11.00 A.M.	0.50 Lakh	haryanaturism.gov.in	Sh. Ashwani Sharma Mob:9779100579 haryanaturism@gmail.com redbishop_hrto@haryanaturism.gov.in	HTC-2025/ Transport/01

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Key information

Processing Fees	Rs. 1000/- + 18% GST = Rs.1180/-
Tender Fees	Rs.5000/- + 18% GST
EMD	Rs.50,000/- (refundable)

Date of publication of tender	27 th December, 2025 at 10.00 A.M.
Download start date & time of EOI document	27 th December, 2025 at 10.00 A.M.
Download & Submission of tender (start date & time for submission of document)	27 th December, 2025 at 12.00 Noon
Tender submission end date & time	1 st January, 2026 at 12.00 Noon
Venue for submission/opening of Tender	Haryana Tourism Office SCO 17-19, Sector-17B, Chandigarh

SECTION-I

PROJECT BACKGROUND

Online e-tenders are invited from reputed transport contractors/travel agencies for providing Tempo Traveler services for an educational/exposure visit of 500 Teachers from Karnal (Haryana) to Nainital (Uttarakhand) and surrounding areas

E-bids are to be submitted online through tendering process i.e. Technical Bid and Financial Bid online separately. After scrutiny of the information received in Technical Bid, clarifications, if any, where ever necessary, will be obtained from the party. After necessary appraisal of the party' experience and technical expertise, technical short-listing will be done on the basis of L-1.

Consequently, "Financial Bid" of only those tenderers will be opened who are found technically acceptable, based upon assessment made of credentials etc. of the tenderer given as information in Technical Bid. The bidder giving lowest bid price will be awarded the contract. The decision of the Management in this regard shall be final and binding.

For more detail, please contact Mr. Ashwani Sharma, Mob:9779100579 and Sh. Amrik Singh, Mob:8813811313.

SECTION-II

PROCEDURE FOR E-TENDERING

1. The Bids shall be received electronically only through the website **etenders.hry.nic.in**
2. Bid Document can be downloaded from the website of <http://etenders.hry.nic.in> or haryanaturism.gov.in
3. The Bidders shall have to submit their Bids (Technical Bid & Financial Bid) online in Electronic Format with Digital Signatures. For participation in the e-tendering process, the Bidders need to register themselves on <http://etenders.hry.nic.in>. On registration they will be provided with a User ID and a system generated password enabling them to submit their Bids online using Digital System Certificate (DSC).
4. The Bids shall be uploaded in Electronic Format on the website <http://etenders.hry.nic.in>. Scanned copies of Earnest Money Deposit, Document and Eligibility Documents shall also be uploaded alongwith with Technical Bid within prescribed time limit.
5. Processing Fees, Tender fees & EMD will be submitted online
6. The Agency has to produce the original documents as and when asked for by Haryana Tourism Corporation. The failure of the Agency to furnish the said original documents will entail summarily rejection of its tender.
7. Instructions to Bidders regarding e-tendering process:
 - a) Tenders without digital signatures will not be accepted by the Electronic Tendering system. No Tender will be accepted in physical form and in case it has been submitted in the physical form it shall be rejected summarily.
 - b) Bids will be opened online as per time schedule mentioned above.
 - c) Before submission of online Bids, Bidders must ensure that scanned copies of all the necessary documents have been uploaded with the Bid.
 - d) It will be mandatory for all the Bidders to upload all the documents mentioned under 'Tender Details' template
 - e) HTC will not be responsible for any delay in online submission of the Bids due to any reason whatsoever.

Schedule for Minimum Turnover and Work done

(Figures in lacs)

Annual Average turnover during three financial years i.e. 2022-23, 2023-24 & 2024-25	Experience of having successfully completed similar works during last 3 years upto 2024-25		
	Three similar completed works costing not less than Or	Two similar completed works costing not less Or	One similar completed works costing not less
20.00	7.00 (each year)	10.00 (each year)	20.00

SECTION-I

ELIGIBILITY CRITERIA FOR Bidder

The bidder must possess the requisite experience, strength and capability in providing the services necessary to meet the requirements as described in the tender documents. The bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the services including prior and post also as per requirement.

The invitation to this Tender is open to all bidders who qualify the eligibility criteria as given below:

1. The Bidder should be a single business entity (the “Single Business Entity”). The term bidder used herein would apply to a Single Business Entity.
A Single Business Entity shall mean a company incorporated under Companies Act, 1956/2013 or a Sole Proprietorship firm registered under Proprietorship Act, 1908 or a partnership firm registered under the Indian Partnership Act, 1932 or a Limited Liability Partnership firm registered under Limited Liability Partnership Act, 2008.
Note:
 - a) Consortium or Joint Venture is not allowed to participate in the bidding process.
 - b) If the bidder is:
 - i) A Company should furnish copy of the certificate of incorporation and memorandum of association as a proof of identity.
 - ii) A sole proprietorship firm, and a limited liability partnership firm should furnish copy of the registration certificate, GST and IT return for the last three financial years preceding the bid due date as a proof of identity.
 - iii) A registered partnership firm, it should furnish a copy of the IT returns for the last three financial years preceding the bid due date copy of the registration certificate under the registrar of firms and a copy of the partnership deed executed between the partners as a proof of identity.
2. A Bidder is required to fulfil the criteria specified below. Any bidder who does not meet the criteria set out below shall be disqualified.
 - (a) The Bidder must have an average Annual Turnover as mentioned in “**Eligibility Criteria for Minimum Turnover and Work done**” in the last three financial year i.e. 2022-23, 2023-24 & 2024-25. A Copy duly certified by Chartered Accountant to be submitted as a proof of Average Annual Turnover as per Annexure-I (Section VI).
 - (b) Balance Sheet for the year 2022-23, 2023-24 & 2024-25 duly certified by Chartered Accountant.
 - (c) Experience of working in Event/Mela/Fair/ Seminars/ Conferences/ Exhibitions, Forums/ Conclaves/ or any combination of the same related to fields of Infrastructure Sector/ Tourism/Crafts or any other similar field for a State Government/Central Government/ National apex chamber/PSU’s or any Government of India event Inside/outside India having successfully completed similar work during last 3 years upto 2024-25 should be either of the following: -

- a) Three similar completed works more than or equal to amount as mentioned in **“Eligibility Criteria for Minimum Turnover and Work done” Or**
 - b) Two similar completed works more than or equal to amount as mentioned in **“Eligibility Criteria for Minimum Turnover and Work done” Or**
 - c) One similar completed works more than or equal to amount as mentioned in **“Eligibility Criteria for Minimum Turnover and Work done”**
 - (d) The Bidder must be registered in India. (Supporting document must be furnished)
 - (e) The Bidder should have valid GST, PAN and Udyam registration.
 - (f) The Bidder shall be single entity. Consortium/Joint Venture are not allowed to participate in the bidding process.
3. The Bidder should not have been blacklisted by any Government/ Semi-Government Department or PSU/ Institution / corporation / federation and not connected to any firm who has been so blacklisted in the past five years. A notarized affidavit in this regard duly certified by the Bidder should be submitted.

**SECTION-III
TENDER PROCESSING AND EVALUATION**

The section of bidder will be on the basis of L-1 of those Bidder/ Tendering Company/ Firm/ Agency those have qualified eligibility criteria.

SECTION-II

TEHCNICAL BID FORMAT for Bidder

(Bidder should upload the technical Bid alongwith annexure as per the Technical Bid Format ONLY (Sequentially) in One PDF file or zip/rar format clearly mentioning the Annexures enclosed). If there is more than one document, they can be clubbed together and can be provided in the requested format.)

S.No.	Particulars	Details									
1.	Name of the Bidder/ Tendering Company/ Firm/Agency										
2.	Full Address of the Registered Office with Proof										
a)	Telephone No. & Mobile No.										
b)	E mail address										
c)	Website (if any)										
3.	Address of Correspondence with Proof										
a)	Telephone No. & Mobile No.										
b)	Fax No.										
c)	E mail address										
d)	Website (if any)										
4.	Detail of Contact Person										
a)	Name of Contact Person										
b)	Mobile Number of Contact Person										
c)	Passport/Aadhaar Card/Driving License/ Voter Card Number (any One)- Attach Documentary Proof										
5.	Whether Proprietorship/Partnership/ Private Limited/ Limited or any other (Documentary evidence should be attached as Proof)										
6.	Valid PAN No. & Year (Documentary evidence should be attached as Proof)										
7.	Valid Goods & Service Tax Registration No. & Year (Documentary evidence should be attached as Proof) The bidder will have GST No. of Haryana for Providing the Services during the Mela										
8.	A Certificate may be submitted for Average Turnover for the last three Years i.e. 2022-23, 2023-24 and 2024-25 duly Audited by the Chartered Accountants. The Following Proofs are to be enclosed herewith a) The balance-sheets duly audited by a Chartered Accountant to be attached. b) In case of Proprietorship firm copies of ITRs for the last three Assessment Years i.e. Years i.e. 2022-23, 2023-24 and 2024-25	<table border="1"> <thead> <tr> <th>Year</th> <th>Turnover (In lacs)</th> </tr> </thead> <tbody> <tr> <td>2022-23</td> <td></td> </tr> <tr> <td>2023-24</td> <td></td> </tr> <tr> <td>2024-25</td> <td></td> </tr> </tbody> </table>	Year	Turnover (In lacs)	2022-23		2023-24		2024-25		
Year	Turnover (In lacs)										
2022-23											
2023-24											
2024-25											
9.	The details of the Works of similar nature handled by the Tendering firm/Agency upto 2024-25 to any CPSUs/State PSU/ Mega Fair or Festival shall be submitted in the format enclosed at Annexure II (Documentary Proof of the same is enclosed)										
10.	The Bidder should not have been blacklisted by any Government/ Semi-Government Department or PSU/										

S.No.	Particulars	Details
	Institution/ corporation/ federation and not connected to any firm who has been blacklisted earlier in the past five years. A Notarized affidavit in this regard duly certified by the Bidder should be submitted.	

I/We hereby declare and certify as under:-

1. That I/We have gone through the tender documents read and understood all the Terms and Conditions and therefore, agree to abide by the same.
2. That I/We have gone through the tender documents containing the scope of work, quantity, specifications, general terms and conditions and the specific terms and conditions mentioned at the bottom of each individual item in the enclosed schedule.
3. The company has technical & financial resources to provide services & have a contingency plan to meet out the requirement of vehicles along with the drivers in Fairs/Festivals/Events etc.
4. The company abides by the prevailing Labour laws, statutory obligations & Law of land and other applicable law.
5. That, I /We understood that Initially Technical Bid will be opened and short listing will be made on the basis of Technical eligibility criteria. Financial bid of only those applicants will be opened who will be found technically qualified as per Technical eligibility criteria given in the tender document.
6. It is further certified that the submitted tender is unconditional and strictly as per the schedule.

Signature of the authorized representative
Name (in Capital letters)
Seal of the Bidder/Tendering Company/
Firm/Agency/Service provider

Scope of Work

Hiring of Agency for Transportation Services from Karnal (Haryana) to Nainital, Uttrakhand

Online e-tenders are invited from reputed transport contractors/travel agencies for providing Tempo Traveler services for an educational/exposure visit of 500 Teachers from Karnal (Haryana) to Nainital (Uttarakhand) and surrounding areas.

1. Scope of Work

The service provider is required to provide multiple Tempo Travelers (preferably 17/26 seaters) in three distinct batches. The duty includes pick-up from Karnal, transit to Nainital, local sightseeing as per the itinerary, and return to Karnal.

2. Schedule & Batches

Batch	Departure (Karnal to Uttrakhand)	Return (Uttrakhand to Karnal)	No. of Days
Batch 01	02 Jan 2026	06 Jan 2026	5 Days
Batch 02	06 Jan 2026	10 Jan 2026	5 Days
Batch 03	10 Jan 2026	14 Jan 2026	5 Days

3. Sightseeing Itinerary (Nainital & Surrounding)

The vehicles must be available for daily excursions covering the following points:

- Spiritual/Heritage: Jageshwar Dham, Chitai Golu Temple, Kainchi Dham.
- Ranikhet Area: Chaubatia, Apple Garden, Army Museum.
- Local Attractions: Mall Road, Rock Garden.

4. Mandatory Requirements for Bidders

- Vehicle Condition: All Tempo Travelers must be in excellent condition (Model year 2022 or later preferred) with working AC/Heater.
- Documentation: Valid RC, Permit (All India/Uttarakhand), Insurance, and Fitness Certificate.
- Driver Profile: Drivers must have a valid commercial DL, hill-driving experience, and a polite demeanor.
- Compliance: All state taxes (Haryana, UP, Uttarakhand), toll taxes, and parking fees should be clearly mentioned in the quote.

Important Notes for the Admin:

- The Hill Factor: Since you are visiting places like Jageshwar and Ranikhet, ensure the transporters are aware of the hilly terrain. Some 26-seaters have restrictions on certain narrow roads in Uttarakhand; verify this with the local RTO or the transporter.
- Stay: Ensure your contract clarifies that the driver's accommodation and food are the responsibility of the transporter to avoid last-minute confusion.

TERMS AND CONDITIONS:-

1. A processing Fees and Tender will be submitted online as per the procedure mentioned in etenders.hry.nic.in
2. An earnest money of Rs.50,000/- (Rupees One Lac only) (Refundable) should be submitted online as per the procedure mentioned in etenders.hry.nic.in
The Earnest Money of the successful bidder shall be retained as Security till successful execution of the contract. No interest shall be paid on the security deposit. The earnest money shall be refundable to the unsuccessful bidder. The earnest money shall, however, stand forfeited in case the bidder with draws his offer after opening of the bid but prior to the final allotment.
3. GST will be paid as per the BOQ. If, there is any changes in GST the same will be paid accordingly on submission of the document.
4. E-bids are to be signed by the person(s) who are competent and lawfully authorized to do so. Correction/overwriting, if any, should be authenticated under the signature of the bidder/authorized signatory.
5. The validity of the tender is for a period of 120 days.
6. The Corporation reserves the rights to terminate the Contract of the agency at any time by expressly serving upon the agency 1day notice and rest of the work will be executed by 2nd successful bidder at risk and cost of 1st bidder.
7. The HTC shall not be liable to pay any compensation or damages (any vehicle) to the agency on account of breakdown, electricity, and any other service beyond the control of the Corporation.
8. The HTC will not be responsible for any loss of stocks and any other moveable property on account of theft, fire and natural calamities and due to other reasons beyond the control. The agency shall, therefore, at his discretion get this risk covered through Insurance.
9. Any corrigendum/ amendment in the terms and conditions of the tender document or any other change, if required, will be issued/ published/ uploaded on <http://etenders.hry.nic.in> only. It will be the responsibility of the bidder to note amendments, if any on the said portal and submit in his bid accordingly.
10. The HTC shall have full rights, power and authority at all times to do through its officers all acts which may be necessary or expedient for the purpose of enforcing compliance with all or any of the terms and conditions and reservations herein contained and to recover from the agency of the cost of doing any such act or thing.
11. The Managing Director of the Corporation may impose additional terms and conditions as may be required in the best interest of the Corporation.
12. In the event of any dispute, difference or question arising out or in respect of this agreement, or breach of any terms thereof or in any manner whatsoever in connection with it the same shall be referred to the Sole Arbitrator i.e. MD, HTC or any other person appointed by him/her, which shall be appointed as per the provisions of Arbitration & Conciliation Act, 1996. The decision/award so given shall be binding on the parties. The Courts at Chandigarh shall have exclusive jurisdiction to adjudicate.
13. The bidder/ tendering company/ firm should be proprietorship Firm/ Partnership/ Company registered under Central Act/ Act of Haryana or Indian Partnership Act of Haryana or Indian Partnership Act, 1932 and should be in operation more than 3 years.

SECTION-VI

Annexure-I

**Format for Financial Summary of the Bidder
(on the letterhead of the CA / Statutory Auditor)
Average Annual Turnover of the Bidder**

We the statutory auditors of M/s hereby certify that the annual turnover of M/s residing at for the past three years are as per the details given below:-

Year	Turnover(In lacs)
2022-23	
2023-24	
2024-25	
Average Annual Turnover:	

Note: Bidders are required to provide data for last two years ending 31st March 2025. Bidders must fill in the exact figures towards the turnover and ensure the details match online (shall be verified through UDIN). Audited Balance Sheets are also required to be submitted for the same.

UDIN No: _____
Name of Statutory Auditor

Designation
Seal of Audit firm

Note:

1. The Bidder shall submit audited annual reports (financial statements: balance sheets, profit and loss account, notes to accounts etc.) in support of the financial data duly certified by statutory auditor/s. In case, company does not have statutory auditor/s, it shall be certified by the chartered accountant that ordinarily audits the annual financials of the company.
2. The Document as furnished above shall be verified online through the UDIN and the Balance Sheets. Bidders are advised to ensure that the details as per this form are reproduced online accurately

Details of the Works as per the eligibility criteria

S.No.	Name of Office/ Event	Name of Event (if any)	Order No. and Date	Period		Tendered Amount (without GST)
				From	To	

Note :

- 1. Documentary Proof of Work Order/Performance certificate is to be enclosed.**
- 2. The hiring period of the respective vehicles may vary as per requirement/direction of HTC.**