

PUBLIC/TENDER NOTICE

SR. NO.	NAME OF DEPARTME NT/BOARD/ CORP./ AUTH	NAME OF WORK/ NOTICE/ TENDER	OPENING DATE CLOSING DATE (TIME)	AMOUNT/ EMD (APPROX.) in Rupees	WEBSITE OF THE DEPARTME NT	NODAL OFFICER/CONT ACT DETAILS/EMAIL	TENDER REF.NO / TENDER NO
I.	HARYANA TOURISM CORPORATI ON LIMITED	Hiring of Agency for Providing of Tentage, Furniture & Fabrication of stalls along with Generator sets for North Zone Council Meeting at Hotel Rajhans, Surajkund to be held on 11th September, 2025.	Start Date 28.08.2025 at 2.00 PM End Date 02.09.2025 at 05.00 PM	0.50 Lakhs	haryanatourism.gov.in	Sh. Harvinder Singh Mob:8816040444 haryanatourism@gmail.com	NZCM/2025/1

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Key information

Date of publication of tender	28.08.2025
Download start date & time of e-tender document	28.08.2025
Tender submission end date & time (Online)	02.09.2025 upto 05.00 PM
Opening of Technical Bid (Date & Time)	03.09.2025 at 10.00 AM
Venue for opening of Tender (Online)	Haryana Tourism Office SCO 17-19, Sector-17-B, Chandigarh-160017

Schedule of Processing Fee, Tender Fee and EMD
(To be submitted Online as per the Procedure mentioned in etenders.hry.nic.in)

Processing Fee to be charged by NIC (Non-refundable)	Rs.1000/-+ GST @18%= Rs. 1180/-
Tender Fee + GST @18% (Non-refundable)	Rs. 1000/- + GST @ 18%= Rs. 1180/-
EMD (Refundable)	Rs.50,000/-

Schedule for Minimum Turnover and Work done

(Figures in lacs)

Annual Average turnover during last three financial years i.e. upto 2024-25	Experience of having successfully completed similar works during last 3 years upto 2024-25		
	Three similar completed works costing not less than	Two similar completed works costing not less than	One similar completed works costing not less than
33.00 Lakh	11.00	16.50	33.00

Information Regarding Online Payment of Tender Document, eService (Processing Fees) & EMD

1. The Bidders can download the tender documents from the Portal : <https://etenders.hry.nic.in> and <https://haryanaturism.gov.in>
2. The Bidders shall have to pay for the Tender document, EMD Fees & e-Service Fee (Processing Fees) online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee (Processing Fees) can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.

Note: -

1. If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.
2. Tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tender shall be liable to be rejected.
3. The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid). The bidders shall quote the prices in price bid format.
4. Submission of bids will be preceded by submission of the digitally signed and sealed bid (hash) as stated in the time schedule (key Information) of the tender.
5. The Tenderer can submit their tender documents (Online) as per the dates mentioned in the key Information

Instructions to bidder on Electronic Tendering System

1. E-Tenders (**Online Bids**) are invited from the Bidder for Providing Services of Tentage for North Zone Council Meeting at Hotel Rajhans, Surajkund to be held on 11th September, 2025 at Surajkund, Faridabad, Haryana strictly on conditions mentioned in Tender document.
2. **Registration of bidders on e-Procurement Portal:-**All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

1. Obtaining a Digital Certificate:

- a) The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- b) A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- c) Tenderers may contact for any support regarding tender submission / obtaining digital signature etc. at following nos. / email ids:- E - mail: support-eproc@nic.in OR eproc.nichry@yahoo.com Help Desk: 0120-4001002, 0120-4200462, 0120-6277787, 0172-2700275
- d) The prospective Bidder may also contact Haryana Tourism for any query/ process regarding e-tendering. Contact

Head Office	0172-2702955-57
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- e) Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- f) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no- objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- g) In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person/user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
 - h) The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
 - a) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
 - i) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> and click on the available link 'How to .?' to download the file.
 - j) Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid. No arguments on this account whatsoever shall be entertained after the last date & time of submission of tenders.
2. **Opening of an Electronic Payment Account :** Tender document can be downloaded online. Bidders are required to pay the tender documents fees online using the electronic payments gateway service.
 3. **Pre-requisites for online bidding :** In order to bid online on the portal <https://etenders.hry.nic.in> , the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the e-tendering Portal.
 4. **Online Viewing of Detailed Notice Inviting Tenders : The bidders can view the detailed**
N.I.T and the time schedule (Key Information) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>
- Download of Tender Documents :** The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in> or <https://haryanatourism.gov.in>
5. **Key Dates :- The tenderers can submit their tender** documents (Online) as per the dates mentioned in the Key Information. The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders. If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/her bid will be considered as bid not submitted, and hence not appear during tender opening stage.
 6. **Bid Preparation (Technical & Financial) Online Payment of Tender Document Fee, e-Service fee (Processing Fees), EMD fees of online Bids:**
 - a) The bidders shall have to pay for the Tender document fee, EMD fees

& eService Fee (Processing Fees) as per the details mentioned in Key Information online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments guidelines, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.

- b) The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid) in the part-I (Technical envelope). The price bid shall be submitted in separate part-II format supplied by authority online. The committee members shall open only the part-I on schedule date of opening of technical bid. As per system settings, Part-II cannot be opened on that date.
7. If the tenders are cancelled or recalled on any ground, the tender document fees & e-service fee will not be refunded to the agency. However, EMD shall be refunded.
 8. Bidder shall ensure that payment shall be made at least 2 days prior to last date of submission of the bid.
 9. Rates shall be quoted by the tenderer in the format supplied by HTC. No deviation in terms shall be allowed. **The rates quoted by the firm should be inclusive of all components i.e. transportation, labour etc. No additional bill shall be entertained.**
 10. Earnest money deposited by the unsuccessful tenderers will be refunded. In the case of successful tenderer, earnest money will be converted in the form of Security Deposit and it will be forfeited in case the successful tenderer refuses to accept the award of contract or fails to complete the required formalities and fails to deliver the work assigned within the specified and permitted time. The security will be refunded only after the Mela is over provided there is no contravention in running of the contract and no violation of the terms and conditions of the DNIT as well as work order.
 11. The bidder can revise his price bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted is visible to the purchasing authority on date of opening of price bid.
 12. The bidders shall observe the highest standards of ethics during the submission of tender and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
 13. The bidder shall bear all costs of bank charges, if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
 14. Any addendum/ Corrigendum/ cancellation/ erratum of tender can also be seen in the said Website.
 15. Managing Director, HTC reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.

SECTION-I

ELIGIBILITY CRITERIA FOR BIDDER

The bidder must possess the requisite experience, strength and capability in providing the services necessary to meet the requirements as described in the tender documents. The bidder must also possess the technical know-how and the financial wherewithal that would be required to successfully provide the services during the North Zone Council Meeting at Hotel Rajhans, Surajkund to be held on 11th September, 2025.

The invitation to this Tender is open to all bidders who qualify the eligibility criteria as given below:

1. The Bidder should be a single business entity (the “Single Business Entity”). The term bidder used herein would apply to a Single Business Entity.

A Single Business Entity shall mean a company incorporated under Companies Act, 1956/2013 or a Sole Proprietorship firm registered under Proprietorship Act, 1908 or a partnership firm registered under the Indian Partnership Act, 1932 or a Limited Liability Partnership firm registered under Limited Liability Partnership Act, 2008.

Note:

- a) Consortium or Joint Venture is not allowed to participate in the bidding process.
 - b) If the bidder is:
 - i) A Company should furnish copy of the certificate of incorporation and memorandum of association as a proof of identity.
 - ii) A sole proprietorship firm, and a limited liability partnership firm should furnish copy of the registration certificate, GST and IT return for the last three financial years preceding the bid due date as a proof of identity.
 - iii) A registered partnership firm, it should furnish a copy of the IT returns for the last three financial years preceding the bid due date copy of the registration certificate under the registrar of firms and a copy of the partnership deed executed between the partners as a proof of identity.
2. A Bidder is required to fulfill the criteria specified below. Any bidder who does not meet the criteria set out below shall be disqualified.
 - (a) The Bidder must have an average Annual Turnover as mentioned in “**Eligibility Criteria for Minimum Turnover and Work done**” in the last three financial year i.e. 2022-23, 2023-24 and 2024-25. A Copy duly certified by Chartered Accountant to be submitted as a proof of Average Annual Turnover as per Annexure I (Section-VI).
 - (b) Experience of working in Event/Mela/Fair/ Seminars/ Conferences/ Exhibitions, Forums/ Conclaves/ or any combination

of the same related to fields of Infrastructure Sector/ Tourism/Crafts or any other similar field for a State Government/Central Government/ National apex chamber/PSU's or any Government of India event Inside/outside India having successfully completed similar work during last 3 years upto 2024-25 should be either of the following: -

- a) Three similar completed works costing not less than or equal to amount as mentioned in “**Eligibility Criteria for Minimum Turnover and Work done**” OR
 - b) Two similar completed works costing not less than or equal to amount as mentioned in “**Eligibility Criteria for Minimum Turnover and Work done**” OR
 - c) One similar completed works costing not less than or equal to amount as mentioned in “**Eligibility Criteria for Minimum Turnover and Work done**”
3. The Bidder must be registered in India. (Supporting document must be furnished)
4. The Bidder should have valid GST and PAN registration.
- (a) The Bidder should have
- | |
|---|
| <ul style="list-style-type: none">• Valid Registration Certificate issued by Labour Department, Haryana or Ministry of Labour & Employment, Govt of India for providing Manpower• ESI Number• Certificate with regard to compliance of EPF, ESI, Labour welfare fund for the last three financial years i.e. 2022-23, 2023-24 and 2024-25 duly certified by a Chartered Accountant. |
|---|
- (b) The Bidder should provide compliance Certificate with regard to compliance of EPF, ESI, Labour welfare fund for the last three financial years i.e. 2022-23, 2023-24 and 2024-25 duly certified by a Chartered Accountant.
- (c) The Bidder shall be single entity. Consortium/Joint Venture are not allowed to participate in the bidding process.
5. The Bidder should not have been blacklisted by any Government/ Semi-Government Department or PSU/ Institution / corporation / federation and not connected to any firm who has been so blacklisted in the past five years. A notarized affidavit in this regard duly certified by the Bidder should be submitted.
6. The team of HTC can inspect the items taken in the tender from the prospective bidders before allotment the work.

Note :- All the above mentioned required registrations / licenses must be valid on the date of publication of this tender and in case any of registrations/ license is under renewal, the same must be completed before the award of the contract.

Requisite self attested copies of documents as proof with reference to above eligibility criteria.

SECTION-II

TECHNICAL BID FORMAT for Bidder

(Bidder should upload the technical Bid alongwith annexure as per the Technical Bid Format ONLY (Sequentially) in One PDF file or zip/rar format clearly mentioning the Annexures enclosed). If there is more than one document, they can be clubbed together and can be provided in the requested format.)

S.No.	Particulars	Details								
1.	Name of the Bidder/ Tendering Company/ Firm/Agency									
2.	Full Address of the Registered Office with Proof									
a)	Telephone No. & Mobile No.									
b)	Fax No.									
c)	E mail address									
d)	Website (if any)									
3.	Address of Correspondence with Proof									
a)	Telephone No. & Mobile No.									
b)	Fax No.									
c)	E mail address									
d)	Website (if any)									
4.	Detail of Contact Person									
a)	Name of Contact Person									
b)	Mobile Number of Contact Person									
c)	Passport/Adhaar Card/Driving License/ Voter Card Number (any One)- Attach Documentary Proof									
5.	Whether Proprietorship/Partnership/ Private Limited/ Limited or any other (Documentary evidence should be attached as Proof)									
6.	Valid PAN No. & Year (Documentary evidence should be attached as Proof)									
7.	Valid Goods & Service Tax Registration No. & Year (Documentary evidence should be attached as Proof) The bidder will have to provide GST No. (PAN INDIA) for providing the services during the Mela.									
8.	A Certificate may be submitted for Average Turnover for the last three Years i.e. 2022-23, 2023-24 and 2024-25 duly Audited by the Chartered Accountants. The Following Proofs are to be enclosed herewith a) The balance-sheets duly audited by a Chartered Accountant to be attached. b) In case of Proprietorship firm copies of ITRs for the last three Assessment Years i.e. 2022-23, 2023-24 and 2024-25.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Year</th><th style="width: 50%;">Turnover (In lacs)</th></tr> </thead> <tbody> <tr> <td>2022-23</td><td></td></tr> <tr> <td>2023-24</td><td></td></tr> <tr> <td>2024-25</td><td></td></tr> </tbody> </table>	Year	Turnover (In lacs)	2022-23		2023-24		2024-25	
Year	Turnover (In lacs)									
2022-23										
2023-24										
2024-25										
9.	The details of the Works of similar nature handled by the Tendering firm/Agency upto 2024-25 to any									

S.No.	Particulars	Details
	CPSUs/State PSU/ Mega Fair or Festival shall be submitted in the format enclosed at Annexure II (Documentary Proof of the same is enclosed)	
10.	The Bidder should not have been blacklisted by any Government/ Semi-Government Department or PSU/ Institution/ corporation/ federation and not connected to any firm who has been blacklisted earlier in the past five years. A notarized affidavit in this regard duly certified by the Bidder should be submitted.	

I/We hereby declare and certify as under:-

1. That I/We have gone through the tender documents read and understood all the Terms and Conditions and therefore, agree to abide by the same.
2. That I/We have gone through the tender documents containing the scope of work, quantity, specifications, general terms and conditions and the specific terms and conditions mentioned at the bottom of each individual item in the enclosed schedule.
3. The company has technical & financial resources to provide services & have a contingency plan to meet manpower/ equipment requirement in Fairs/Festivals/Events etc.
4. The company abides by the prevailing Labour laws, statutory obligations & Law of land.
5. That, I /We understood that Initially Technical Bid will be opened and short listing will be made on the basis of Technical eligibility criteria. Financial bid of only those applicants will be opened who will be found technically qualified as per Technical eligibility criteria given in the tender document.
6. It is further certified that the submitted tender is unconditional and strictly as per the schedule.

Signature of the authorized representative
Name (in Capital letters)
Seal of the Bidder/Tendering Company/
Firm/Agency/Service provider

SECTION-III

TENDER PROCESSING AND EVALUATION

The selection of bidder will be on the basis of L-1 of those Bidder/ Tendering Company/ Firm/ Agency those have qualified eligibility criteria.

SECTION-VI

Subject:- Hiring of Agency for Providing of Tentage, Furniture & Fabrication of stalls along with Generator sets for North Zone Council Meeting at Hotel Rajhans, Surajkund to be held on 11th September, 2025.

Sr no.	Item	Qty	Unit
1.	High Back Chair with cover for dinner Seat width =20"-24" Seat depth 20"-24" Supplying on hire basis, good quality armless tubular chairs as approved by officer's having water proof cushioned seat & back with four legs of approve quality well painted/polished including arranging them in position and cleaning the chairs as directed by the Engineer-in-charge. Providing Lycra Chair Covers on hire basis.	300	Nos.
2.	Conference Chair with hand rest Seat width =20"-24" Seat depth 20"-24" Providing, placing and removing (post function) Conference Chairs/ Executive chair upholstery covered with both side back & seat with high density foam, Tilted and height adjustable with arms. Noise free revolving.	200	Nos.
3.	Two Seater Sofa Supplying and placing on hire, good quality two seater sofa as per the engineer incharge.	12	Nos.
4.	Conference Table 5'-0"2'-6"x36"ht. Providing, placing and removing (post function) Conference Table 5'-0" 2'-6"x36" ht table top made of laminate or veneerwith Stain Resistant on hire basis as per the requirement of engineer incharge.	90	Nos.
5.	Buffet Table with cover	100	Nos.
6.	Buffet LED counter Providing, placing and removing (post function) Buffet LED Counter on hire basis as per the engineer incharge.	50	Nos.
7.	Round Table of size 60"-72",ht. 32" -36" for dinning Providing, placing and removing (post function) wooden top foldable Round table on hire basis with frill and covers as per the engineer incharge.	40	Nos.
8.	Masking of 10 ft. Ht. Providing and fixing sight view cutter of height upto 10' as per requirement on hire basis fixed on Bamboo of approved colour and quality, as directed by engineer incharge.	750	Rmt.
9.	Carpet as/approved colour scheme by authority. Providing and laying 4mm thick synthetic carpet of approved design. The carpet shall be fixed with suitable tape/nails etc. over existing surface as per site	30000	Sqft.

	requirement as per directions of Engineer-in-charge.		
10.	Carpet flooring hanger Providing and laying 4mm thick synthetic carpet of approved design. The carpet shall be fixed with suitable tape/nails etc. over existing surface as per site requirement as per directions of Engineer-in-charge.	15000	Sqft.
11.	Wooden flooring in hanger. Supplying & laying good quality wooden flooring having leveled, crack free top surface of size 8'x 4'x 6" on hire and arranging them in position including leveling up & fixing as per requirement and as per directions of Engineer-in-charge.	5000	Sqft.
12.	Hanger Pandal with cloth drapping 30 mtr.x60 mtr. <ul style="list-style-type: none"> Erection of water and fire proofing shed (100' x 200') ht. in centre=23'-0" and sides approx. 16'-0" for Public Seating as required of 800 GSM Mehler Texnologies Germany made cover or equivalent of white aluminium hanger of norms DIN 4112, DIN 1055, DIN 4113, DIN 18800 to withstand wind speed of 102 km/sqm. Shed on hire in slope with aluminium extruded hollow vertical post for pillar & tubular members for truss including aluminium purlin to support structure with nuts and bolts/hooks, base plate of hanger shall be fixed with M.S. spikes in existing ground and vertical covering panel shall be properly tight from top, bottom & sides to be wind passing and shall be completely water tight (duly tested and certified), to be completed before schedule date dismantling the same including carriage of all materials from shop / Store to site and back after the function is over all as per directions of Engineer-in charge. Providing and fixing on hire of ceiling of approved cloth and colour as per direction of Engineer-in- charge 	1800 sq.mtr (19375 sqft.)	1 Job
13.	Water Proof tent for kitchen 45'-0"x30'-0"x12'ht. Erection of water and fire proofing shed (45' x 30') for Kitchen Setup made for any height as required of 800 GSM Mehler Texnologies Germany made cover or equivalent of white aluminium hanger of norms DIN 4112, DIN 1055, DIN 4113, DIN 18800 to withstand wind speed of 102 km/sqm. Shed on hire in slope with aluminium extruded hollow vertical post for pillar & tubular members for truss including aluminium purlin to support structure with nuts and bolts/hooks, base plate of hanger shall be fixed with M.S. spikes in existing ground and vertical covering panel shall be properly tight from top, bottom & sides to be wind passing and shall be completely water tight	1350	Sqft.

	(duly tested and certified), to be completed before schedule date dismantling the same including carriage of all materials from shop / Store to site and back after the function is over all as per directions of Engineer-in charge.		
14.	Water proof tent for staff meal 45'-0"x60'-0x12' Erection of water and fire proofing shed (45' x 60') for Staff Meal made for any height as required of 800 GSM Mehler Technologies Germany made cover or equivalent of white aluminium hanger of norms DIN 4112, DIN 1055, DIN 4113, DIN 18800 to withstand wind speed of 102 km/sqm. Shed on hire in slope with aluminium extruded hollow vertical post for pillar & tubular members for truss including aluminium purlin to support structure with nuts and bolts/hooks, base plate of hanger shall be fixed with M.S. spikes in existing ground and vertical covering panel shall be properly tight from top, bottom & sides to be wind passing and shall be completely water tight (duly tested and certified), to be completed before schedule date dismantling the same including carriage of all materials from shop / Store to site and back after the function is over all as per directions of Engineer-in charge.	2700	sqft.
15.	Stage with two sides steps 16'-0"x24'-0" Providing, erecting and removing (post function) wooden Stage/ platform (16'x24') on hire basis with two side steps made of wooden /steel structure as per requirement of site with structurally safe and stable design as per satisfaction of Engineer-in charge.	384	Sqft.
16.	Three steps plate type stage for group photo. 16'-0"x60'-0" Providing, erecting and removing (post function) wooden Stage/ platform (16'x60') on hire basis Three steps Plate type made of wooden /steel structure as per requirement of site with structurally safe and stable design as per satisfaction of Engineer-in charge.	960	Sqft.
17.	Stage for Yoga session with step 16'-0"x8'-0" Providing, erecting and removing (post function) wooden Stage/ platform (16'x8') for yoga session on hire basis with two side steps made of wooden /steel structure as per requirement of site with structurally safe and stable design as per satisfaction of Engineer-in charge.	128	Sqft.
18.	Carpet for Yoga session as/approved colour scheme by authority. Providing and laying 4mm thick synthetic carpet of approved design. The carpet shall be fixed with suitable tape/nails etc. over existing surface as per site	1500	Sqft.

	requirement as per directions of Engineer-in-charge.		
19.	Providing of ACs Air conditioning (160 Ton) for the Stage with cabling and necessary connections as per the engineer incharge. (cooling as per weather requirement).	160	Ton
20.	Generator 250 KVA (including fuel) Providing / Installation of 250 kva Genset with load distribution, mains, sub mains, suitable no. of earthing as required at site of i/c cabling, and fuel for Gen set including services of operators, Mechanic etc. at various locations of function site as per requirement and directions of the engineer incharge for smooth running of entire function.	02	Nos.
21.	Pagoda 3 mtrs x 3 mtrs in white colour including 02 nos. table , 02 nos. chairs & carpet in each pagoda. Erection of water proof pagoda shed (3x3) made height as required of 800 GSM Mehler Technologies Germany made cover or equivalent of white or any colour on hire in slope and structure of norms DIN 4112, DIN 1055, DIN 4113, DIN 18800 of with a stand, wind speed of 102 km/h. made in slope with aluminium extruded hollow vertical post for pillar & tubular members for trusses wherever required including aluminium purlin to support structure with nuts and bolts/hooks, base plate of hanger shall be fixed with M.S. spikes in existing ground and vertical covering panel shall be properly tight from top, bottom & sides to be wind passing and shall be completely water tight (duly tested and certified), at various locations as directed by engineer incharge.	10	Nos.
22.	Sound proof Pedstal/Wall Fans/ i/c cabling and necessary connections as per the engineer incharge.	20	Nos.
23.	Temporary security light in complete function area with lighting including wiring switch gear earthing etc. including services of electricians as per the engineer incharge. Light Metal halide 400W.	50	Nos.
23.1	Plug Points 5 AMP or as per requirement	10	Nos.
24.	Yoga Mat	150	Nos.
	GST 18%		
	Total (Including GST)		

SECTION-V

General Terms and conditions:-

1. Main supply cable from D.G. Sets to all the tentage areas shall be provided / connected by the Agency .
2. Sufficient number of Fire Extinguisher must be available at site and should be fixed as per the requirement and a certificate must be obtained from the concerned department/ authorities during the Function/Event.
3. Time period of completion of work shall be 01 (one day) i.e upto midnight of 9.08.2025.
4. The rate quoted by the bidders shall be exclusive of GST. @18% GST will be paid extra.
5. All statutory deduction of Taxes shall be made as per rule.
6. Any other taxes will be deducted as per Government instructions.
7. All the rates quoted by the bidders/tenders will be inclusive of loading, unloading & carriage etc and will not be paid extra on this account.
8. In case any item which is not included in the BOQ is executed by the bidder, the rates of the same shall be got approved from the Engineer –in-charge before execution of work.
9. The Service Provider should have Electrical License issued by Competent Authority.
10. The work is to be done under the supervision of the authority.
11. All circuits and service wires etc will be neatly and safely laid and should have proper capacity of suitable fuses etc.
12. All the wires / switches will be of ISI/BIS standard.
13. The firm shall ensure the safety of structure from the certified professional and hand over the copy to engineer in charge by 9.8.2025
14. HTC can decrease/increase the quantities as well as scope of work as per decision of the authority. The agency will be bound to provide the increased quantity at the approved tendered rates. In case of increase/decrease of quantity of different items the payment will be made on pro-rata basis accordingly.
15. The bidder will supply /install the items and provide other services strictly as per specifications mentioned in the scope of work.
16. No compromise will be made in case of the quality of the items/work/services to be installed/executed/provided respectively. In case of any deficiency/variation is found in the work/services the payment will be deducted as decided by authority
17. All the items supplied by the tent supplier should be new/neat and clean and without any breakage/damage. Broken/damage item shall be replaced immediately without any delay as per the direction of the authority at their own cost of the firm.
18. The bidder should have sufficient manpower to execute the work specified in the tender document.
19. Bidder will be responsible for the safety/security of items supplied by him
20. No payment will be made on account of breakage/loss of any item supplied by the agency.
21. No extra carriage/labour shall be given to firm. The rates should be inclusive of all.
22. No payment shall be made to the firm if any items will not come in use/installed at site.
23. Payment will be made on the basis of actual work done at site.
24. That Service Provider shall be solely responsible for all Central/State Government statutory compliances especially the laws related with Labour, Labour Welfare, Services Taxes and Minimum wages etc. If any notice is served to the Service Provider for any non-compliance by any Central/ State Government authority. The

Service Provider shall have to inform the Employer about it right away. The service Provider shall also keep the Employer inform about all subsequent developments with regard to such notices.

25. In case any item is not provided before the scheduled time the officer in charge can arrange the same from the market and the amount so incurred shall be deducted from the bill/EMD of the supplier.
26. The team of HTC can inspect the items taken in the tender from the prospective bidders before allotment the work.

SECTION-VI

Annexure-I

**Format for Financial Summary of the Bidder
(on the letterhead of the CA / Statutory Auditor)
Average Annual Turnover of the Bidder**

We the statutory auditors of M/s hereby certify that the annual turnover of M/s residing at for the past three years are as per the details given below:-

Year	Turnover(In lacs)
2022-23	
2023-24	
2024-25	
Average Annual Turnover:	

Note: Bidders are required to provide data for at least last three years ending 31st March 2025. Bidders must fill in the exact figures towards the turnover and ensure the details match online (shall be verified through UDIN). Audited Balance Sheets are also required to be submitted for the same.

UDIN No: _____
Name of Statutory Auditor

Designation
Seal of Audit firm

Note:

1. The Bidder shall submit audited annual reports (financial statements: balance sheets, profit and loss account, notes to accounts etc.) in support of the financial data duly certified by statutory auditor/s. In case, company does not have statutory auditor/s, it shall be certified by the chartered accountant that ordinarily audits the annual financial of the company.
2. The Document as furnished above shall be verified online through the UDIN and the Balance Sheets. Bidders are advised to ensure that the details as per this form are reproduced online accurately

Annexure-II
Details of the Works as per the eligibility criteria

S.No.	Name of Office/ Event	Name of Event (if any)	Order No. and Date	Period		Tendered Amount (without GST)
				From	To	

Note : Documentary Proof of Work Order/Performance certificate is to be enclosed.