

## REVISED CORRIGENDUM

**Name of Work:** Request for Empanelment (RFE) of Agencies as Service Providers for Engagement in Event Management and Related Services (Tentage, Stage, Light & Sound, and Wi-Fi Setup/Arrangements) for Events/Melas organized by HTC.

**Tender Notice ID:** 2025\_HBC\_464803\_1/2

### 1. Extension of Last Date

The last date and time for online submission has been extended to 1.09.2025 (Monday) up to 18:00 hrs.

### 2. Technical Presentation Requirement

Agencies shall be required to give a PowerPoint presentation before the Technical Evaluation Committee.

- Eligible bidders will present live at the HTC office. The date and time will be communicated to shortlisted agencies.
- Duration of the presentation: 10 minutes.
- The presentation should cover the following:
  - Company Profile
  - Understanding of Proposed Work Domain
  - Past Events and Case Studies
  - Government Experience
  - CVs of Key Resources
  - Creative Ideas

### 3. Financial Turnover Criteria

Evaluation Criteria	Category A – Specific Requirements	Category B – Specific Requirements	Max Marks	Documents Required
Minimum Average Annual Turnover of the bidder during the last 3 financial years (2021-22, 2022-23, 2023-24)	>80 lakh – 100 lakh: 08 marks 100 lakh – 300 lakh: 12 marks 300 lakh – 500 lakh: 16 marks Above 500 lakh: 20 marks	>16 lakh – 48 lakh: 08 marks 48 lakh – 64 lakh: 12 marks 64 lakh – 80 lakh: 16 marks Above 80 lakh: 20 marks	40	Audited Balance Sheets, Profit & Loss Statements, and a Certificate from Statutory Auditor/CA mentioning turnover from Event Management Business (with UDIN).

### 4. Prior Experience Criteria

Evaluation Criteria	Category A – Specific Requirements	Category B – Specific Requirements	Max Marks	Documents Required
Prior experience with successfully completed similar works in the last 7 financial years (2018-19 to 2024-25). Ongoing projects in FY 2024-25 may also be considered with proof of at least one payment received.	A) 1 or more project of at least 2.5 Cr / 2 projects of at least 1 Cr each / 3 projects of 80 Lakh each – 16 marks B) 1 or more project of 8 Cr / 2 projects of at least 5 Cr each / 3 projects of at least 4 Cr each – 20 marks C) 3 Major Prestigious Events – 5 marks D) 5 Major Prestigious Events – 10 marks	A) 1 project of at least 70 Lakh / 2 projects of at least 50 Lakh each / 3 projects of 40 Lakh each – 16 marks B) 1 or more project of at least 80 Lakh / 2 projects of at least 50 Lakh each / 3 projects of at least 40 Lakh each – 20 marks C) 3 Major Prestigious Events – 5 marks D) 5 Major Prestigious Events – 10 marks	20	Copies of work orders along with completion/satisfaction certificates. For ongoing works, at least one payment proof must be submitted.

**\*\*Documents Required:\*\*** Copies of work orders along with completion/satisfaction certificates. For ongoing works, at least one payment proof must be submitted.

23/8/25