



E- TENDER NOTICE

On line bids are hereby Invited on behalf of the Managing Director, Haryana Tourism corporation, Chandigarh for the works mentioned below:-

Sr. No.	Name of Work	Date of downloading of e-tender documents	Date of submission of e-Tender	Date for physical submission of EMD, Tender fees and eligibility documents	Date of opening of technical bid (Online)
1.	Operation and day to day maintenance of HVAC system at Tourist Complex, Red Bishop, Panchkula. Estimated cost : Rs.4.75 lakhs EMD: Rs.9500/- Tender fees:Rs.500 /- Time limit: 12 Months.	Start Date: 10.03.2017 End Date: 28.03.2017	Start Date: 10.03.2017 End Date: 28.03.2017	Start Date: 29.03.2017 09:00 AM End Date: 29.03.2017 12:00 PM	Date: 29.03.2017 01.00 PM

1. The cost of tender documents and earnest money shall be deposited in the form of Demand Draft of any scheduled bank payable at Panchkula/Chandigarh in favour of Haryana Tourism Corporation, Chandigarh which is valid for 90 days.
2. Bidders should possess digital signature certificate class-2 for participating in online tendering process.
3. Bid Document can be downloaded from the website of Haryana Government <http://etenders.hry.nic.in>

Issued by Director General Tourism, Haryana, SCO-17-19, Sector-17B, Chandigarh. Tel No. 0172-2567250-51-52

E-Tender Inviting Authority: Divisional Manager, HTC, Red Bishop, T/C, Panchkula,

Name of Work: Operation and day to day maintenance of HVAC system at T/C, Red Bishop, Panchkula.

Contract No:

Bidder
Name :

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	Labour charges for operation and day to day maintainance of HVAC system of 80 ton capacity (2 Units) including Chilled water pumps (3 Nos.) Hot water Generator 120 KW and Air handling units 2300CFM (3 Nos.) and all other related works completed in all respect as per satisfaction of engineer in charge.	1.00	Job	475000.00		0.00	INR Zero Only
1.1	To provide services of contractors expert operating personal comprising of:						
1.2	One Supervisor for one year						
1.3	One AC operator for general maintenance and operation for one year						
1.4	Company backup services of senior engineers and experts for any major problems, general checkup and maintenance and advice twice in a month.						

1.5	All tools, equipments and testing devices to be provided by the contractor.						
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Divisional Manager,
Haryana Tourism Corp.
Red Bishop, T/C, Sector-1
Panchkula.

Name of Work :- Operation & Maintenance of HVAC SYSTEM at T/C, Red Bishop Panchkula.

Scope of Work:

A. OPERATION AND DAY TO DAY MAINTANENCE OF AC PLANT SYSTEM

1. Up keep of the plant room equipment/ AHU. Including cleaning of the plant room.
2. To operate the equipment as per the schedule given by HTC.
3. To record readings in the logbooks.
4. Checking overheating of motors, starters, cables etc.
5. Operation of chiller pumps.
6. Reporting abnormalities noticed to the Utility Incharge and take action as per their advice.
7. The operating staff shall be provided with dress and also one set of general tools. tackles, pocket thermometer Mobile Phone etc. for operation & Mtc. Purpose.
8. Alignment checks and tightening of bolts as per schedule/instructions.
9. To check and tighten adjustment of the V-belts.

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Panchkula.

TERMS AND CONDITIONS FOR HVAC

1. The annual maintenance work of HVAC for above said work will be for one year, with extension of one year. The Second Year extension will be purely on the basis of the current year performance & subject to the satisfaction of the management. The decision of the management in this regard will be final.
2. Manpower required from the Contractor Will be round the clock for running & operation of the entire machines one No Operator round the clock & One No. additional Helper in working hours.
3. Log book of the plant will be maintained by the contractor & will be checked by the In charge of complex.
4. The Contractor will deploy one competent & technically sound supervisor as required for the operation of plants & will be totally responsible for the functioning & upkeep of the plants.
5. Any damage caused due to negligence on the part on contractor, will be recovered from the contractor.
6. In case of failure of AC plant due to negligence on the part of contractor, a penalty of Rs. 3000/- per day will be charged & in addition to this any other expenses incurred for non- operating plants faced by will also be charged to the contractor,
7. In case of the failure of the plant operation due to the negligence and technical incompetence of the contractor, penalty will be imposed on the contractor, along with damages.
8. Contractor, will get insurance of his staff posted at HTC & will submit the copy of the same to the accounts. He will timely pay the salary, ESI, PF & Service Tax (as applicable) & will deposit the copy of the challans with the accounts with the consecutive month bills.
9. No part of the plant/machine, pumps, tools etc will be removed from the premises without knowledge/ written permission of the HOD. In case of mtc. The parts can only be taken out with proper gate pass.

11. He will place two temperature thermoplastic at two places in the public area in hall to monitor the temperature.
12. Hotel management reserves the right to cancel the contract in case of unsatisfactory service by giving short notice.
13. In case the contractor, wish to exit the contractor, he will require at least two written notice to the management or otherwise the cost of three months operation charges will be imposed as penalty.
14. The contractor, will prepare a chart of weekly & monthly maintenance. Plans & will carry out the preventive maintenance of the system from time to time with the consent of the the in charge of complex. The detailed scope of work with the estimate must be submitted to the management well in advance in writing.
15. In case of any dispute in the Contract, the Managing Director will be the Sole Arbitrator.
16. On completion of contract, the chiller plant shall be handed over back to Haryana Tourism Corporation in good working condition with maintaining Chilled water outlet/inlet/Temp./ 12.22/6.7c & inside condition of 24 degree Celsius as per design.
17. In case of any dispute the jurisdiction of Court will be at Chandigarh.
18. The Contractors shall quote his rates inclusive of all taxes, cartage, insurance, loading, unloading etc. complete at the site of work.
19. The rate should be quoted in words as well as in figures.
20. The agency participating in the tenders should have valid service tax number.
21. The tenderer must have executed successfully two similar work of DNIT cost in the Hotel Industry/Tourism Deptt. /Govt. Deptt. / Public Sector and must furnish the proof of the same by furnishing completion certificate department concerned.
22. Only those parties will apply who has atleast five years experience to run/operate the plant.

Divisional Manager,
Haryana Tourism Corporation,
Red Bishop, T/C, Sector-1,
Panchkula.